Curriculum Committee



**November 3, 2017** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Dustin Bare, Dave Bradley, Nora Brodnicki, Rick Carino, Carol Dodson, Jackie Flowers (Alternate

Chair), Bev Forney, Sue Goff, Donna Larson, Kara Leonard, Terry Mackey (Chair), Mike Mattson, Lilly Mayer, Suzanne Munro, Scot Pruyn, Lisa Reynolds, Tara Sprehe, Dru Urbassik, MaryJean Williams

**Guests:** Jarett Gilbert, Katelynn Karch, Tana Sawzak

**Absent**: Elizabeth Carney, Megan Feagles (Recorder), Barry Kop, Lupe Martinez, Jeff McAlpine, Tracy

Nelson, Cynthia Risan, April Smith, Shelly Tracy, Bill Waters

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the October 20, 2017 minutes

**Motion to approve, approved**

**Add consent agenda to end of minutes**

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Credits/Hours Change
   3. Course Title Change
   4. Reviewed Outlines for Approval

**Motion to approve, approved**

1. **Informational Items**
   1. **Related Instruction and General Ed Certification**
      1. Tracking sheet updates
         1. New fields
         2. Picked team leads
      2. Related Instruction
         1. April Smith
         2. Donna Larson (lead)
         3. MaryJean Williams
         4. Tracy Nelson
         5. Carol Dodson
      3. General Education
         1. Jackie Flowers
         2. Tara Sprehe
         3. Lisa Reynolds (lead)
         4. Dustin Bare
         5. Jeff McAlpine
      4. Checklist documents 11/17
   2. **Consent Agenda Updates**
      1. Addition of implementation times
      2. Committee thinks this will be beneficial
      3. What about implementation times for new courses
         1. How does the submitter or chair get this information?
         2. Where should we put dates for non-consent agenda items?
            1. Should this information be in the minutes only?
            2. Should this information be included on the agenda?

Should a column be added to the agenda like it was on the consent agenda?

Should this information be added into in an existing column on the agenda?

* + - 1. Solution
         1. Add implementation dates to action column and also include in the meeting minutes

1. **Old Business**
   1. **None**
2. **New Business**
   1. **Program Amendments**
      1. EMT Certificate
         1. Jarett Gilbert and Tana Sawzak presented
         2. Follow-up from a Summer meeting
         3. Originally we noticed that Survey of Computing was not necessary for what we market this program form
            1. The original request was to replace the course with a course that other schools would accept
         4. After speaking with peers it was determined to just remove the course and not replace it
         5. **Move to approve, approved**
         6. Implemented for the 18-19 academic year
   2. **Course Inactivation**
      1. DMC-190
      2. DMC-191
      3. DMC-192
         1. Nora Brodnicki presented all three courses
            1. **Motion to approve, approved**
   3. **Additional Items**
      1. **Review team updates**
         1. Some teams are focused on November 9th
         2. TAPS is meeting today
         3. AFAC is making progress and is reaching out to departments and submitters

*-Meeting Adjourned-*

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| **Next Meeting: November 17, 2017 CC127 8-9:30 am** |



**November 3, 2017** (8-9:30am, CC127)

**CONSENT AGENDA**

**1. Course Title Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Former Title** | **New Title** |
|  |  |  |

**2. Course Hours Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **Change** |
| HOR-232 | Commercial Floral Design | 22 LECT/22 LE/LA |

**3. Course Number Change**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **New Course Number** |
|  |  |  |

**4. Outlines Reviewed for Approval**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Title** | **Implementation** |
| HOR-232 | Commercial Floral Design | 2018/WI |
| MTH-082B | Waterworks Math I | 2018/WI |
| MTH-082E | Math for High Purity Water | 2018/WI |
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